IOTA Accreditation application: submission of reports

IOTA has a responsibility for quality assuring advice provided by its Accredited Members. Our assessments of Accredited applicants are based on interview and the applicant's application form, which should be accompanied by two examples of previous work (ie consultancy reports).

Criteria for assessing reports.

This will help you to decide which reports are appropriate for submission with your application, and will minimise the number of reports we have to reject because they contain insufficient information for us to make a decision.

These criteria are as follows:

1. Is the language/ format appropriate for the farmer?
2. Are the farmer's/ family's business and personal objectives identified?
3. Is the current system adequately analysed, and current viability assessed?
4. Are strengths and weaknesses clearly identified?
5. Is the proposed/ future situation under organic management well defined from a technical point of view, including specific identification of key assumptions? Are these assumptions valid?
6. Is the proposed/ future situation under organic management well defined from a business point of view, including specific identification of key assumptions? Are these assumptions valid?
7. Are future and current situations contrasted effectively with key issues identified?
8. Are key technical issues for the change process appropriately identified? Please attach any relevant supplementary information/reports (e.g. OCIS reports) as appendices.
9. Are key business issues for the change process appropriately identified? Please attach any relevant additional information/ reports as appendices.
10. Does the report adequately address farm specific issues, or does it rely heavily on standard data and general recommendations?
11. Is the justification for any capital investment (if applicable) well demonstrated?
12. Is the report fit for the purpose for which was intended? Is it appropriate to the specified scope/ intention?
13. Reports should have been completed within 24 months prior to application.

Please include 2 reports when submitting your Accredited registration form to IOTA. If you have any questions or queries about reports, please contact IOTA.