



COR
the colloquium of organic researchers
Conference 2008
Organic Food & Farming
Fit for the Future

Instructions for Submitting Contributions via OrgPrints

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Websites

www.organicresearchers.com
www.orgprints.org

The COR 2008 conference “Organic Food and Farming: fit for the future” will be held March 17th to 19th in Cirencester. All contributions are to be submitted via OrgPrints. (www.orgprints.org). Accepted papers will be made available at the Archive as open and searchable online proceedings.

These guidelines explain the most important steps that need to be taken for submitting a paper to OrgPrints. If you need help, please contact us (see addresses below).

Step 1: Register for OrgPrints

1. In order to register your free user account register for OrgPrints at http://orgprints.org/perl/set_password
2. If you are a new user, you will receive a registration confirmation e-mail: please follow the instruction given in order to activate your password.
3. If you are already registered, please use your existing user account.
4. Please submit the contribution under the account of the person who will act as the contact for the conference organizers in all matters related to the paper. Ideally this should be the first author.

Step 2: Submit your Paper

5. To submit a paper go to your user area <http://orgprints.org/users/home>. Select “*Begin a New Item*”.
6. On the page “*Choose Type of Deposit*” select “*Submit a paper or poster to a conference*”. Click on “*Next*”.
7. On the page “*Affiliation to Country, Organisation, Project, Conference*”, click on “*International Conferences*”. On the list of all events you will see “*COR 2008*”.
8. Under the event you will find the three themes, associate your submission with one of them:
 1. *Theme 1: Climate Change*
 2. *Theme 2: Market, citizen and policy expectations*
 3. *Theme 3: Knowledge exchange*
9. You can associate your submission with your organization. Go to “*UK*” (or other country) and find your organization (if present). Press “*add*” to select. Click on “*Next*”.

10. On the subsequent page "*Bibliographic Information*" please enter the relevant information on your paper, such as title, authors, the abstract and how you want to present your contribution (poster or paper).
11. On the page "*Subject areas*", please choose the appropriate subject area/s.

Step 3: Upload your document

Now several pages follow for uploading your conference paper.

Please make sure that your document has been formatted according to the template provided by the Conference organisers. This template is available at www.organicresearchcentre.com/?go=EFRC&page=COR%202008.

On the page "*Attach document*", select the field "*Add document*".

12. On the page "*Document Information*" please enter the relevant information.
13. On the page "*Upload document*", you can upload the document. Select the document from your computer and click "*Upload File*". If the upload is successful, you will see the phrase "*These are the files you have just uploaded*". Once this is displayed, click on "*Finished with this document*".
14. On the next page you have the opportunity to upload another document. This option is not needed for the COR 2008 Conference, only one document should be submitted. Click on "*Next*".
15. On the page "*Verify and deposit your document*" carefully check your entry and then click on "*Deposit your eprint*" when you are ready to submit your contribution.
16. After submission you will see the message "*Completed deposit*". On the screen it will be indicated that your contribution will be uploaded to the main archive within few days. However, this will not be the case. In fact your contribution will not be uploaded into the main archive until shortly before the conference.
17. To check whether your contribution has been deposited properly go to your user area. Your contribution should be listed there under "*Deposited eprints that have not yet been approved by the editor*".
18. You will also receive an e-mail confirming your that your paper has been submitted.

Help

Should you have problems submitting your contribution or questions related to Organic Eprints, please contact.

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